Registered number: 05242899

# **KENT COUNTY TRADING LIMITED**

# DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015



#### **COMPANY INFORMATION**

**DIRECTORS** C McCoy Esq (appointed 10 June 2014)

R Martin Esq Mrs K Short S Heywood Esq

G Parsons Esq (resigned 28 April 2015) R Pimenta Esq (appointed 26 February 2015) Ms N Major (appointed 26 February 2015) J D Burr Esq (appointed 26 February 2015) Mrs E L Mitchell (appointed 22 October 2015) J Evans Esq (appointed 22 October 2015)

COMPANY SEÇRETARY Mrs K Short

REGISTERED NUMBER 05242899

REGISTERED OFFICE 1 Abbey Wood Road

Kings Hill West Malling Kent ME19 4YT

INDEPENDENT AUDITORS Barnes Roffe LLP

Chartered Accountants & Statutory Auditor

Charles Lake House Claire Causeway

Crossways Business Park

Dartford Kent DA2 6QA

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#### GROUP STRATEGIC REPORT FOR THE YEAR ENDED 31 MARCH 2015

#### INTRODUCTION

The directors present the Group strategic report accompanying the financial statements for the year ended 31 March 2015.

#### **BUSINESS REVIEW**

The directors note that the Group traded at a satisfactory level during the 2014-15 year.

Trade levels continue to be satisfactory and a similar performance is expected for 2015/16.

#### PRINCIPAL RISKS AND UNCERTAINTIES

The management of the business and execution of the Group's strategy are subject to current economic uncertainty caused by the underlying economic environment and the impact of austerity measures on our customers (especially in the public sector).

Failure to compete in terms of price and customer service in increasingly competitive local markets could adversely affect the group's financial results.

Also failure to protect the Group's reputation and brand could lead to a loss of trust and confidence and a decline in our customer base.

#### FINANCIAL KEY PERFORMANCE INDICATORS

The Group tracks financial performance using a range of financial performance indicators to assess the business, including standard accounting ratios and budget variance analysis. The directors are of the opinion that analysis using KPIs is not necessary for an understanding of the development or performance of the business.

This report was approved by the board on

17/12/15

and signed on its behalf.

J D Burr Esq Director

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2015

The directors present their report and the audited financial statements for the year ended 31 March 2015.

#### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the group and of the profit or loss of the group for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### PRINCIPAL ACTIVITIES

The principal activity of the company is that of a holding company.

The principal activity of the Group in the year under review continued to be that of recruitment services, waste disposal services, facilities management, fleet procurement, landscape services, engineering, energy supply and venue hire.

#### **DIRECTORS**

The directors who served during the year were:

C McCoy Esq (appointed 10 June 2014)
R Martin Esq
Mrs K Short
S Heywood Esq
G Parsons Esq (resigned 28 April 2015)
R Pimenta Esq (appointed 26 February 2015)
Ms N Major (appointed 26 February 2015)
J D Burr Esq (appointed 26 February 2015)

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2015

#### **FUTURE DEVELOPMENTS**

Kent County Trading Limited heads a diversified portfolio of businesses delivering a range of services with long-term underlying growth prospects and some niche services to support the shareholder. This includes quality brands our customers recognise as leaders in their markets. The Group is managed by a corporate centre, which sets the strategic direction of the Group continually seeking opportunities to improve growth and drive returns in a manner consistent with the Group's heritage of committed service to its customers, whilst promoting a culture of responsibility and integrity across the business.

The Group aims to deliver shareholder value by:

- Delivering organic sales growth through new services that complement the Group's portfolio and expansion into new high growth markets.
- Enhancing margins through operational efficiencies.
- Managing operations and working capital proficiently to generate strong cash-flows.

The business has also continued development of a new computer operating system during the year for one of its key activities and this development programme will continue into late 2015. Development expenditure in respect of the new system has been capitalised in the current year and amortised in accordance with the Group accounting policy.

#### **EMPLOYEE INVOLVEMENT**

The Group's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information on matters of concern to employees is given through information bulletins and reports, which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the groups performance.

#### **DISABLED EMPLOYEES**

All necessary assistance with initial training courses is given to employees with disabilities. A career plan is developed to ensure suitable opportunities are available for each disabled person. Arrangements are made, wherever possible, for retraining employees who become disabled, to enable them to perform work identified as appropriate to their aptitudes and abilities.

#### **DISCLOSURE OF INFORMATION TO AUDITORS**

Each of the persons who are directors at the time when this directors' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company and the Group's auditors are unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of
  any relevant audit information and to establish that the company and the Group's auditors are aware of
  that information.

This report was approved by the board on

17/12/15

and signed on its behalf.

Mrs K Short Director

#### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF KENT COUNTY TRADING LIMITED

We have audited the financial statements of Kent County Trading Limited for the year ended 31 March 2015, set out on pages 6 to 26. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **UNQUALIFIED OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent company's affairs as at 31 March 2015 and of the group's profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF KENT COUNTY TRADING LIMITED

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns;
   or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Mario Cientanni (Senior statutory auditor)

for and on behalf of

**Barnes Roffe LLP** 

Chartered Accountants

Statutory Auditor

Charles Lake House

Claire Causeway

Crossways Business Park

Dartford

Kent

DA2 6QA

Date: (1. 8647.76~ 2015.

# CONSOLIDATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2015

		2015	As restated 2014
	Note	£	£
TURNOVER	1,2		
Continuing operations		65,755,393	37,204,115
Acquisitions		-	35,979,065
		65,755,393	73,183,180
Discontinued operations		-	2,185,520
•		65,755,393	75,368,700
Cost of sales	4	(51,080,904)	(60,739,682)
GROSS PROFIT		14,674,489	14,629,018
Administrative expenses	4	(14,249,351)	(15,302,033)
Other operating income	3	595,332	761,527
OPERATING PROFIT	5		
Continuing operations	. ,	1,020,470	1,543,892
Acquisitions		•	(309,929)
Discontinued operations		-	(1,145,451)
		1,020,470	88,512
Interest receivable and similar income		20,009	18,973
Interest payable and similar charges	9 ;	(310,202)	(8,250)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	l j	730,277	99,235
Tax on profit on ordinary activities	10	(164,040)	(5,044)
PROFIT FOR THE FINANCIAL YEAR	20	566,237	94,191

# CONSOLIDATED STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 2015

	Note	2015 £	As restated 2014 £
PROFIT FOR THE FINANCIAL YEAR		566,237	94,191
TOTAL RECOGNISED GAINS AND LOSSES RELATING TO THE YEAR		566,237	94,191
Prior year adjustment	21	1,275,000	
TOTAL GAINS AND LOSSES RECOGNISED SINCE LAST FINANCIAL STATEMENTS		1,841,237	

#### **KENT COUNTY TRADING LIMITED REGISTERED NUMBER: 05242899**

#### **CONSOLIDATED BALANCE SHEET AS AT 31 MARCH 2015**

			2015		As restated 2014
	Note	£	£	£	£
FIXED ASSETS					
Intangible assets	11		1,893,928		703,559
Tangible assets	12		5,044,919		5,146,511
			6,938,847		5,850,070
CURRENT ASSETS					
Stocks	14	223,294		274,164	
Debtors	15	14,521,167		17,297,079	
Cash at bank and in hand		2,820,456		1,283,827	
		17,564,917		18,855,070	
CREDITORS: amounts falling due within					
one year	16	(11,388,972)		(11,567,391)	
NET CURRENT ASSETS			6,175,945		7,287,679
TOTAL ASSETS LESS CURRENT LIABILI	TIES	•.	13,114,792		13,137,749
CREDITORS: amounts falling due after more than one year	17		(8,900,000)	•	(9,640,034)
PROVISIONS FOR LIABILITIES					
Deferred tax	18		(284,634)		(133,794)
NET ASSETS		· ·	3,930,158		3,363,921
CAPITAL AND RESERVES		•	<del></del>		
Called up share capital	19		1,000,002		1,000,002
Profit and loss account	20	•	2,930,156		2,363,919
SHAREHOLDERS' FUNDS	22	•	3,930,158		3,363,921

The financial statements were approved and authorised for issue by the board and were signed on its behalf on

S Heywood Esq

Director

J D Burr Esq Director

# KENT COUNTY TRADING LIMITED REGISTERED NUMBER: 05242899

# COMPANY BALANCE SHEET AS AT 31 MARCH 2015

			2015		2014
	Note	£	£	£	£
FIXED ASSETS					
Investments	13		4,000,006		4,000,006
CURRENT ASSETS					
Cash at bank		2		2	
<b>CREDITORS:</b> amounts falling due within one year	16	(6)		(6)	
NET CURRENT LIABILITIES		<del></del>	(4)		(4)
TOTAL ASSETS LESS CURRENT LIABILI	TIES	_	4,000,002		4,000,002
CREDITORS: amounts falling due after more than one year	17		(3,000,000)		(3,000,000)
NET ASSETS		=	1,000,002		1,000,002
CAPITAL AND RESERVES					
Called up share capital	19	_	1,000,002		1,000,002
SHAREHOLDERS' FUNDS	<b>22</b> ·	_	1,000,002	:	1,000,002
SHAREHOLDERS' FUNDS	22·	. =	1,000,002 	:	1,000,002

The financial statements were approved and authorised for issue by the board and were signed on its healf on the statements were approved and authorised for issue by the board and were signed on its healf on the statements.

S Heywood Esq

Director

J D Burr Esq Director

# CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2015

Note	2015 £	2014 £
23	3,768,515	(2,608,642)
24	20,009	10,723
	51,131	(38,582)
24	(1,562,992)	(2,392,995)
	2,276,663	(5,029,496)
24	(740,034)	4,800,000
	1,536,629	(229,496)
	23 24 24	Note £ 23 3,768,515 24 20,009 51,131 24 (1,562,992)  2,276,663 24 (740,034)

# RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS/DEBT FOR THE YEAR ENDED 31 MARCH 2015

	2015 £	· 2014 £
Increase/(Decrease) in cash in the year Cash outflow from decrease in debt and lease financing	1,536,629 740,034	(229,496) (4,800,000)
CHANGE IN NET DEBT RESULTING FROM CASH FLOWS	2,276,663	(5,029,496)
Other non-cash changes  MOVEMENT IN NET DEBT IN THE YEAR	2,276,663	(1,640,034)
Net debt at 1 April 2014	(8,356,207)	(1,686,677)
NET DEBT AT 31 MARCH 2015	(6,079,544) ========	(8,356,207)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### 1.2 Going concern

The Group relies on the support of its parent undertaking, Kent County Council. The parent undertaking has given assurances that its support will not be withdrawn. It is on this basis that the accounts have been prepared under the going concern concept, and do not reflect any adjustment that may be necessary should that support be withdrawn.

#### 1.3 Basis of consolidation

The financial statements consolidate the accounts of Kent County Trading Limited and all of its subsidiary undertakings ('subsidiaries').

#### 1.4 Turnover

Turnover comprises revenue recognised by the Group in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

#### 1.5 Intangible fixed assets and amortisation

Intangible assets are development costs capitalised in accordance with SSAP 13. They represent expenditure on viable projects in the course of development, which are deferred until the project has attained a commercial basis. Intangible assets are amortised on a straight line basis over 5 years.

#### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is not charged on freehold land. Depreciation on other tangible fixed assets is provided at rates calculated to write off the cost of those assets, less their estimated residual value, over their expected useful lives on the following bases:

L/Term Leasehold Property
S/Term Leasehold Property
Plant & Machinery
Motor vehicles
Fixtures & fittings
Office equipment

- 50 years straight line
3 - 5 years straight line
5 years straight line
- 5 years straight line
5 years straight line

#### 1.7 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

#### 1.8 Operating leases

Rentals under operating leases are charged to the profit and loss account on a straight line basis over the lease term.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 1. ACCOUNTING POLICIES (continued)

#### 1.9 Stocks and work in progress

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs.

# 1.10 Deferred taxation

Full provision is made for deferred tax assets and liabilities arising from all timing differences between the recognition of gains and losses in the financial statements and recognition in the tax computation. A net deferred tax asset is recognised only if it can be regarded as more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted. Deferred tax assets and liabilities are calculated at current tax rates.

#### 1.11 Research and development

Development costs are capitalised within intangible assets where they can be identified with a specific product or project anticipated to produce future benefits, and are amortised on the straight line basis over the anticipated life of the benefits arising from the completed product or project.

Deferred research and development costs are reviewed annually, and where future benefits are deemed to have ceased or to be in doubt, the balance of any related research and development is written off to the profit and loss account.

#### 1.12 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the profit and loss account over the expected useful lives of the assets concerned. Other grants are credited to the profit and loss account as the related expenditure is incurred.

#### 1.13 Pensions

The Group operates defined contribution pension schemes for staff employed on Commercial Services terms, and the pension charged to the profit and loss account represents the amounts payable by the Group to the funds in respect of the year.

The Group also makes defined contributions for employees transferred from Kent County Council on 1 April 2013 under a TUPE arrangement. These staff participate in the Kent County Council Pension Fund, part of the Local Government Pension Scheme, a defined benefit statutory scheme. The Group's obligations to this scheme have been agreed at a fixed rate. The Group accounts for the scheme as a defined contribution scheme. The pension charged to the profit and loss account represents the amounts payable by the Group to the fund in respect of the year.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 2. TURNOVER

All turnover arose within the United Kingdom.

The whole of the turnover and profit before taxation from continuing activities is attributable to the principal activities of the Group.

An analysis of turnover by class of business is as follows:

		•	2015 £	As restated 2014 £
	Temporary staff		37,128,696	39,956,726
	Facilities management		4,536,071	7,428,257
	Vehicle rental		5,313,045	9,929,386
	Landscape services	•	6,025,269	6,113,629
	Engineering		2,330,330	2,503,861
	Recharges		4,959,437	5,721,897
	Waste		4,442,486	1,883,061
	Other	: 4	1,020,059	1,831,883
	Total		65,755,393	75,368,700
	·	٠.		
3.	OTHER OPERATING INCOME			•
		•,	2015	2014
			£	£
	Rent received	Section 1	162,714	196,167
•	Service charge receivable		432,618	565,360
			595,332	761,527
		` <b>.</b>		

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 4. ANALYSIS OF OPERATING PROFIT

		2015		As restated 2014
	Continuing £	Discontinued £	Continuing £	Discontinued £
Turnover	65,755,393	-	73,183,180	2,185,520
Cost of sales	(51,080,904)	-	(58,747,576)	(1,992,106)
Gross profit	14,674,489		14,435,604	193,414
Administrative expenses	(14,249,351)	-	(13,963,168)	(1,338,865)
Other operating income	595,332	-	761,527	- 1
	1,020,470	-	1,233,963	(1,145,451)

The following amounts were included within continuing activities in relation to acquisitions during the year:

	2015 £	As restated 2014 £
Turnover Cost of sales	, <b>-</b>	35,979,065 (26,350,687)
Gross profit Administrative expenses Other operating income		9,628,378 (10,699,834) 761,527
Operating profit/(loss)	•	(309,929)

# 5. OPERATING PROFIT

The operating profit is stated after charging:

ţ.* .*	2015 £	2014 £
Amortisation - intangible fixed assets	13,986	3,221
Depreciation of tangible fixed assets: - owned by the group Operating lease rentals:	444,336	314,824
- plant and machinery	97,487	282,632
- other operating leases	286,110	497,891

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

	AUDITORS' REMUNERATION		
		2015 £	201
	Fees payable to the Group's auditor for the audit of the annual accounts  Fees payable to the Group's auditor and its associates in respect of:	<b>27,000</b> t	28,000
	All other non-audit services not included above	30,000	33,145
	STAFF COSTS		
,	Staff costs, including directors' remuneration, were as follows:		
		2015 £	As restated 2014 £
	Wages, salaries and social security costs Social security costs Other pension costs	23,554,444 1,823,241 1,794,573	26,132,827 · 2,123,549 · 1,970,792
		27,172,258 =	30,227,168
	: The average monthly number of employees, including the directo	ors, during the year was a	s follows:
		2015 No.	2014 No.
/	Temporary staff Administration staff	464 88	532 101
[	Facilities management Direct services Landscape services	38 236 145	67 272 152
E	Engineering Recruitment	42 47	40 48
(	Other	95	
		1,155	1,278

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

8.	DIRECTORS' REMUNERATION		
		2015 £	2014 £
	Remuneration	384,165	529,656
	Pension contributions to defined contribution pension schemes	35,629	62,645

During the year retirement benefits were accruing to 4 directors (2014 - 5) in respect of defined contribution pension schemes.

The highest paid director received remuneration of £153,015 (2014 - £203,261).

The value of the contributions paid to a defined contribution pension scheme in respect of the highest paid director amounted to £15,302 (2014 - £20,634).

#### 9. INTEREST PAYABLE

	•	2015	2014
	On other loans	310,202 	8,250
10.	TAXATION		
		.2015 £	2014 £
	Analysis of tax charge/(credit) in the year	•	
	Current tax (see note below)	•	
	Adjustments in respect of prior periods	13,200	(51,131)
	Deferred tax (see note 18)	, <del></del> _	
	Origination and reversal of timing differences	150,840	56,175
	Tax on profit on ordinary activities	164,040	5,044
	٠		

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

# 10. TAXATION (continued)

#### Factors affecting tax charge for the year

The tax assessed for the year is lower than (2014 - lower than) the standard rate of corporation tax in the UK of 20% (2014 - 20%). The differences are explained below:

	2015 £	2014 £
Profit on ordinary activities before tax	730,277	99,235
Loss on ordinary activities multiplied by standard rate of corporation tax in the UK of 20% (2014 - 20%)	146,055	19,847
Effects of:		
Expenses not deductible for tax purposes	38,939	111,762
Capital allowances for the year in excess of depreciation	(37,857)	(43,372)
Adjustments to tax charge in respect of prior periods	13,200	
Adjustment in research and development tax credit leading to a		
decrease in the tax charge	(287,533)	(161,131)
Unrelieved tax losses carried forward	129,490	31,518
Change in tax rates re losses carried back	10,906	(9,755)
Current tax charge/(credit) for the year (see note above)	13,200	(51,131)

# Factors that may affect future tax charges

Tax losses amounting to £856,972 (2014: £157,588) have been carried forward to offset against future taxable profits of the Group.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

# 11. INTANGIBLE FIXED ASSETS

Group	Computer software £	Software development £	Total £
Cost			
At 1 April 2014 Additions	96,854	636,851 1,204,355	733,705 1,204,355
At 31 March 2015	96,854	1,841,206	1,938,060
Amortisation			
At 1 April 2014 Charge for the year	30,146 13,986	- -	30,146 13,986
At 31 March 2015	44,132	-	44,132
Net book value			
At 31 March 2015	52,722	1,841,206	1,893,928
At 31 March 2014	66,708	636,851	703,559

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 12. TANGIBLE FIXED ASSETS

Group Cost	L/term Leasehold property £	Plant & machinery	Motor vehicles £	Fixtures fittings and office equipment £	Total £
At 1 April 2014	2,408,097	_	136,789	2,947,903	5,492,789
Additions	98,892	72,398	· -	244,847	416,137
Disposals	•	· •	(136,789)	(3,417)	(140,206)
At 31 March 2015	2,506,989	72,398	-	3,189,333	5,768,720
Depreciation					
At 1 April 2014	64,132	-	53,727	228,419	346,278
Charge for the year	54,463	2,686	12,689	374,498	444,336
On disposals	<u> </u>	•	(66,416)	(397)	(66,813)
At 31 March 2015	118,595	2,686	-	602,520	723,801
Net book value					<del></del>
At 31 March 2015	2,388,394	69,712	<u>.</u>	2,586,813	5,044,919
At 31 March 2014	2,343,965	-	83,062	2,719,484	5,146,511

Included in leasehold property is land amounting to £592,632 (2014: £592,632) which is not depreciated.

# 13. FIXED ASSET INVESTMENTS

Company			Investments in subsidiary companies
Cost or valuation		•	L
At 1 April 2014 and 31 March 2015			4,000,006
Net book value			······································
At 31 March 2015			4,000,006
At 31 March 2014			4,000,006

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

4.4	~~	
14.	510	ocks

		Group		Company
	2015	2014	2015	2014
	£	£	£	£
Stock and work in progress	223,294	274,164	-	-

# 15. DEBTORS

: .

		Group		Company
	2015	2014	2015	2014
	£	£	£	£
Trade debtors	8,202,761	10,992,478	-	-
Corporation tax debtor	· -	51,131	-	-
Other debtors	6,318,406	6,253,470	-	-
	14,521,167	17,297,079	-	-
			=	

# 16. CREDITORS: Amounts falling due within one year

		Group			Company
	2015 £	2014 £		2015 £	2014 £
Trade creditors Corporation tax	1,840,151 13,200	3,178,332 -	,	<u>.</u> .	; · · · · · · · · · · · · · · · · · · ·
Other taxation and social security	1,548,539	2,094,397	: •	• •	_
Other creditors	7,987,082	6,294,662	<u>: · · · · · · · · · · · · · · · · · · ·</u>	6	.6
	11,388,972	11,567,391	.,	6	- 6
	·····				

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 17. CREDITORS:

Amounts falling due after more than one year

		Group		Company
	2015 £	2014 £	2015 £	2014 £
Other loans Share capital treated as debt (Note 19)	5,900,000 3,000,000	6,640,034 3,000,000	3,000,000	3,000,000
	8,900,000	9,640,034	3,000,000	3,000,000

Disclosure of the terms and conditions attached to the non-equity shares is made in note 19.

#### 18. DEFERRED TAXATION

		Group		Company
•	2015 £	2014 £.	2015 £	2014 £
At beginning of year Charge for the year (P&L)	133,794 150,840	77,619 56,175	-	· · · · ·
At end of year	284,634	133,794	-	

The provision for deferred taxation is made up as follows:

	,	Group		Company
	2015 £	2014 £	2015 £	2014 £
Accelerated capital allowances Development software R&D allowance Short term timing differences Unused corporation tax losses	184,471 362,791 (102,364) (160,264)	133,794 - - -	- - -	, <del>-</del> , <del>-</del> -
	284,634	133,794	<u>-</u>	-

#### 19. SHARE CAPITAL

2015 2014 £ £

Shares classified as capital

Allotted, called up and fully paid

1,000,002 Ordinary shares of £1 each

1,000,002 1,000,002

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 19. SHARE CAPITAL (continued)

#### Shares classified as debt

#### Allotted, called up and fully paid

1,000,000 Redeemable shares of £1 each 2,000,000 Redeemable 2017 shares of £1 each	1,000,000 2,000,000	1,000,000 2,000,000
	3,000,000	3,000,000

There are two classes of redeemable shares in issue, both classes entitle the holder to one vote in any circumstance. The Redeemable shares of £1,000,000 and Redeemable 2017 shares of £2,000,000 can be redeemed at the option of the company or the shareholder at any time after 1 April 2016 and 1 April 2017 respectively. No premium is payable upon redemption.

#### 20. RESERVES

Group	loss account £
At 1 April 2014 (as previously stated) Prior year adjustment (note 21)	1,088,919 1,275,000
At 1 April 2014 (as restated) Profit for the financial year	2,363,919 566,237
At 31 March 2015	2,930,156

#### 21. PRIOR YEAR ADJUSTMENT

A prior year adjustment has arisen due to a change in accounting policy following a reassessment of the Group's accounting for its participation in the Local Government Pension Scheme.

Previously the Group has accounted for its pension contributions as a defined benefit scheme, however it has been agreed by Kent County Council for the employer contributions to be set at a fixed rate for the duration of the contract. Accordingly the accounting policy has been amended to account for the scheme as a defined contribution scheme.

The net effect is to increase profit and loss reserves brought forward at 1 April 2014 by £1,275,000. As the adjustments relate to periods prior to the year ended 31 March 2015 there has been no adjustment to the profit and loss account for this period.

**Profit and** 

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 22. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS

Group	2015 £	As restated 2014 £
Opening shareholders' funds Prior year adjustments (note 21)	2,088,921 1,275,000	3,269,730
Opening shareholders' funds (as restated)	3,363,921	
Profit for the financial year	566,237	94,191
Closing shareholders' funds	3,930,158	3,363,921
Company	2015 £	20.14 £
Shareholders' funds at 1 April 2014 and 31 March 2015	1,000,002	1,000,002

The company has taken advantage of the exemption contained within section 408 of the Companies Act 2006 not to present its own profit and loss account.

The profit for the year dealt with in the accounts of the company was £NIL (2014 - £Nil).

# 23. NET CASH FLOW FROM OPERATING ACTIVITIES

			As restated	
•		2015	2014	
		£	£	
Operating profit	. : :	1,020,470	88,512	
Amortisation of intangible fixed assets	••*	13,986	30,146	
Depreciation of tangible fixed assets		444,336	314,824	
Loss on disposal of tangible fixed assets		15,893	88,464	
Decrease/(increase) in stocks		50,870	(143,976)	
Decrease/(increase) in debtors		2,724,781	(9,623,882)	
(Decrease)/increase in creditors		(501,821)	6,637,270	
Net cash inflow/(outflow) from operating activities		3,768,515	(2,608,642)	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

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# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 26. PENSION COMMITMENTS

The Group operates defined contribution pension schemes. The assets of the schemes are held separately from those of the Group in independently administered funds. The pension cost charge represents contributions payable by the Group to the funds and amounted to £1,794,573 (2014: £2,018,792). Contributions totalling £197,750 (2014: £189,500) were payable to the funds at the balance sheet date and are included in creditors.

#### 27. OPERATING LEASE COMMITMENTS

At 31 March 2015 the Group had annual commitments under non-cancellable operating leases as follows:

	Land and buildings			Other
	2015	2014	2015	2014
Group	£	£	£	£
Expiry date:	•			
Within 1 year		-	415,986	646,292
Between 2 and 5 years	<b>-</b> .	-	2,049,462	2,107,721
After more than 5 years	757,350	<b>7</b> 57,350	-	-

#### 28. RELATED PARTY TRANSACTIONS

The Group has taken advantage of the exemption allowed by Financial Reporting Standard 8, 'Related party disclosures', not to disclose any transactions with members of the Group headed by Kent County Trading Limited on the grounds that at least 90% of the voting rights in the company are controlled within that group and the company is included in the consolidated financial statements.

The Group has loans from Kent County Council of £5,900,000 (2014: 6,640,034). The loans are repayable on demand and included within creditors due after one year. Interest payable on the loans from Kent County Council has been charged at £310,202 (2014: £8,250).

During the year, the Group traded with Kent County Council, the ultimate controlling party. The following transactions occurred during the financial period:

Kent County Council	2015 £	<u>2014</u> £
Sales	52,879,350	55,212,338
Trade Debtors	7,210,503	8,660,761
Purchases	4,428,386	2,690,736
Trade Creditors	(684,059)	(263,417)
Other Debtors	1,371,591	2,376,003
Other Creditors	(3,066,356)	(556,710)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

# 29. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

The ultimate controlling party is Kent County Council.

# 30. PRINCIPAL SUBSIDIARIES

Company name	Country	Percentage Shareholding	Description
Commercial Services Trading Limited	England and Wales	100	Fleet procurement, landscape services and engineering
Kent Top Temps Limited	England and Wales	100	Dormant
Commercial Services Kent	England and Wales	100	Recruitment services